**2.5. Recruitment and Retention Plan**

The “Recruitment and Retention Plan” attachment is required unless the following applies to you:

* You selected only **Exemption 4** and no other exemptions on the “1.3 Exemption Number” question on the Study Record: PHS Human Subjects and Clinical Trials Information Form

**Content:**

Describe how you will recruit and retain participants in your study. You should address both planned recruitment activities as well as proposed engagement strategies for retention.